



## COMITÉ INTERNATIONAL DE LA CROIX-ROUGE

### THE MISSING:

Action to resolve the problem of people unaccounted for as a result of armed conflict or internal violence and to assist their families

#### Mission statement

The aim is to heighten awareness among governments, the military, international and national organizations – including the worldwide Red Cross and Red Crescent network – and the general public about the tragedy of people unaccounted for as a result of armed conflict or internal violence and about the anguish of their families

by creating and making available tools for action and communication

in order to ensure accountability on the part of the authorities responsible for resolving the problem of missing people, to better assist the families and to prevent further disappearances.

### WORKSHOP

WORKSHOP	
Title	<b>Means to prevent disappearances &amp; to process missing cases</b>
Objective	To generate guidelines and recommendations for best practice with respect to the prevention of disappearances and the processing of files on people unaccounted for
Content in short	<p>The workshop will address the following issues</p> <ul style="list-style-type: none"> <li>♦ Collection and use of relevant information on events having lead or potentially leading to persons becoming unaccounted for, and on individuals concerned.</li> <li>♦ Constitution of comprehensive files on individuals sought by their families or reported missing, and on relevant events, with a view to clarify the fate of these persons.</li> <li>♦ Specific role (mandate/mission), policy, practice, constraints of the different actors &amp; cooperation/coordination mechanisms.</li> </ul>
Language	English only
Date	<b>24.07.2002 - 09:00 to 18:00</b> <b>25.07.2002 - 09:00 to 18:00</b> <b>26.07.2002 - 09:00 to 17:00</b>
Place	Ecogia ICRC Training Center (around 10 km from Geneva, Switzerland) - see map enclosed
<b>Please note: Travel &amp; accomodation are at your expense</b>	
Rooms - Ecogia	Ecogia ICRC Training Center - SFr 100,-/night/person
Expenses covered by ICRC	<ul style="list-style-type: none"> <li>• Organization of the workshop.</li> <li>• Breakfast + lunch + dinner on 24 &amp; 25.07.2002 and breakfast + lunch on 26.07.2002 at Ecogia ICRC Training Center.</li> </ul>
Your contribution	<p>Should reach the ICRC project team latest by <b>30.06.2002</b></p> <p>Should be in <b>English only</b>; should <b>not exceed five typed pages</b>; when ever possible should be sent in <b>electronic format (either Word 7 or Wordpro format)</b> to <a href="mailto:themissing.gva@icrc.org">themissing.gva@icrc.org</a>. In order to focus your contribution to the workshop needs, please do not hesitate to contact us by mail (<a href="mailto:themissing.gva@icrc.org">themissing.gva@icrc.org</a>) or by phone:</p> <p>Ms Monique Crettol, Workshop responsible: + 41 22 730 21 21          Mr Laurent Fellay, Deputy Head of Project: +41 22 730 22 77          Ms Sophie Martin, Head of project: +41 22 730 25 25</p>



2002-215-00026-2



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WORKSHOP - INSCRIPTION		Deadline	31.05.2002
Title	Means to prevent disappearances & to process missing cases		
Date	24.07.2002 - 09:00 to 18:00 25.07.2002 - 09:00 to 18:00 26.07.2002 - 09:00 to 17:00	Language	English only
Place	Ecogia ICRC Training Center (around 10 km from Geneva, Switzerland) - see map enclosed		
Full name	HASSANA M.K. JAMALEDDINE		
Nationality (passport)	LEBANESE	<input checked="" type="checkbox"/> Ms	<input type="checkbox"/> Mr
Function	MEMBER		
Organization name	COMMITTEE OF FAMILIES OF KIDNAPPED and DISAPPEARED IN LEB		
E-mail	hassana@cyberia.net.lb	Fax number	961 1 280 572
Phone numbers	961 3 641 808 - 961 643 552		
Please note: Travel & accomodation are at your expense			
I need room booking	YES YES / NO		
If YES, please:	Date of arrival: 23/07/02	Date of departure: 27/07/02	
You will be booked according to the following conditions	Ecogia ICRC Training Center - SFr 100,-/night/person		
Dietary preference	<input checked="" type="checkbox"/> None <input type="checkbox"/> Vegetarian <input type="checkbox"/> Other - Please specify:		
Reminder: Expenses covered by ICRC	<ul style="list-style-type: none"> <li>• Organization of the workshop.</li> <li>• Breakfast + lunch + dinner on 24 &amp; 25.07.2002 and breakfast + lunch on 26.07.2002 at Ecogia ICRC Training Center.</li> </ul>		
I herewith confirm my inscription to the a/m workshop and accept its organization conditions	Place & date:		BEIRUT, 13/3/2002
	Signature:		<i>H. J. J.</i>
To be returned to	Project The Missing - OP_PROT_CHF ICRC Av de la Paix 19 1205 Geneva Switzerland Fax: +41 22 733 20 57		