



COMITÉ INTERNATIONAL DE LA CROIX-ROUGE

Attached to the workshop's description, you will find an inscription form which we duly ask you to fill in and return to the given address (or via the ICRC delegation present in your country) in due time. Please note that ICRC can only cover the workshops' organization and the meals, travel and accommodation costs will be at your expense.

Participants are invited to provide their contribution to the topics for discussion in the concerned workshop. We are available to study with each participant the focus to be given to such a contribution in relation to his/her particular experience and expertise and to the main interests of the workshop.

Geneva, 15 February 2002

OP_PROT_CHF 02/23

Contributions should address topics dealt with in the concerned workshop and fit into the present process objective which is to:

- (a) review all methods that could be employed to better prevent disappearances in armed conflict or internal violence and respond to the needs of families that have lost contact with their loved ones;

Dear Madam,

- (b) agree upon common and complementary recommendations and operational practices with all those working to prevent disappearances and to respond appropriately when people are unaccounted for in armed conflict or internal violence.

We would like to follow up on the letter of Mr Jean-Daniel Tauxe, Director of Operations, dated January 2002, regarding the interactive process of reflection on the tragedy of people unaccounted for as a result of armed conflict or internal violence launched by the International Committee of the Red Cross (ICRC).

As announced in the above mentioned correspondence, workshops will take place between the month of May and September 2002 on different topics related to the issue in question. We have the pleasure of inviting you to participate to the enclosed workshop.

themissing.gva@icrc.org

On receipt of the completed registration form, participants will be sent an e-mail granting him/her access to the ICRC extranet *The Missing*. The extranet consists of three databases:

- (a) Two documentation databases: one consists of press news with respect to the Missing; the other consists of background documents (e.g., legal, forensic) that are in the public domain; these should serve as the basis of our work and thoughts on the Missing.

Mrs Wadad Halwani
President
Comité des Parents des Kidnappés
et Disparus au Liban
c/o ICRC Beyrouth
LB- Beyrouth
Lebanon

The third database provides ongoing information on the different events in the frame of our project, including participants' contributions as participants to follow the whole process.

Each workshop, participants' contributions respecting the above mentioned frame and conclusions will be published by the ICRC.

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Participants are invited to provide their contribution to the topics for discussion in the concerned workshop. We are available to study with each participant the focus to be given to such a contribution in relation to his/her particular experience and expertise and to the main interests of the workshop.

Contributions should address topics dealt with in the concerned workshop and fit into the present process objective which is to:

- (a) review all methods that could be employed to better prevent disappearances in armed conflict or internal violence and respond to the needs of families that have lost contact with their loved ones;
- (b) agree upon common and complementary recommendations and operational practices with all those working to prevent disappearances and to respond appropriately when people are unaccounted for in armed conflict or internal violence;
- (c) raise this concern to a higher level on the agendas of government authorities, the United Nations, and nongovernmental organizations.

Contributions should be **in English only**; they should **not exceed five typed pages** (Arial 11/12); they should **reach us according to the deadline defined in the workshop description**; when ever possible they should be sent in electronic format (either Word 7 or Wordpro format) to

themissing.gva@icrc.org.

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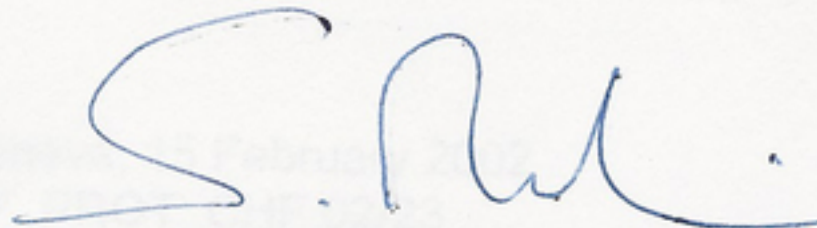
- (a) **Two** documentation databases: one consists of press news with respect to the Missing; the other consists of background documents (e.g., legal, forensic) that are in the public domain; these should serve as the basis of our work and thoughts on the Missing.
- (b) The third database provides ongoing information on the different events organized within the frame of our project, including participants' contributions allowing all participants to follow the whole process.

Following each workshop, participants' contributions respecting the above mentioned frame and conclusions will be published by the ICRC.

Should you have any questions or need further information please do not hesitate to contact us, either the undersigned (direct phone: +41 22 730 25 25) or one of the person mentioned in the annexed workshop description. To contact us by e-mail, please use the a/m address *themissing.gva@icrc.org*.

Awaiting your reply, we thank you in advance for your cooperation. We look forward to working with you on this project.

Yours faithfully,



Sophie Martin
Head of Project
The Missing